



Santa Cruz County Parks
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www.scparks.com

Outdoor Class & Outdoor Grounds Terms and Conditions of Use

Hours: County Parks outdoor facilities may be reserved daily between 8:00 AM - Dusk. Outdoor Class/Fitness program/specialty class reservations require a 5-date minimum per month, 1-hour minimum per date. Outdoor Grounds require 2-hour minimum on weekdays, eight hours on weekends. Nonprofit Organizations receive a 20% discount. Continuous users for Outdoor Grounds permit (with five or more bookings in the year) receive a 20% discount. Reservations require at least one-weeks' notice for new permits or added dates.

Reservations: Reservations are made on a first come, first served basis and can be made up to one year in advance. Minors (under 18) are not eligible to reserve facilities. Full payment is required when the reservation is made.

Parameters of Use: The rental allows for use of an unspecified portion of the grounds, i.e. open turf area, trails/walking paths while the park remains open for public use. This rental does not include use of athletic fields, dugouts, bleachers, or reservable picnic areas, meeting rooms, Park centers or tennis/basketball courts, all of which have separate fees and conditions of use.

Public Right-of-Way and Access: Permittee shall not exclude the public from any site nor obstruct the public right-of-way to parks, beaches, and coastal access points. Outdoor facility use cannot interrupt or impede upon the orderly flow of automobile or bicycle traffic on any streets or pedestrian right of way adjacent to the location, nor make them unavailable for vehicle, bicycle or pedestrian use.

Shared Park Use: You are reserving a space at a County Park and the park will remain open for use by others. At some parks there may be other events happening at the same time as yours. M-F 8am-4pm are designated maintenance working hours which may include mowing, weed whipping, leaf blowing, and/or general maintenance.

Alcohol: Alcohol consumption is not permitted in the County Parks outdoor facilities.

Sound Permit: Public address systems, electronic equipment, live music and amplification are subject to certain restrictions determined by individual facilities. A Sound Permit is required for any event using these devices.

Time Limits: Entrance to the facility is permitted for the time approved on the permit. Renters (permittee) are also expected to leave at the time specified. The times of the reservation permit must include all set-up and clean-up time. If time limits are exceeded, the permittee will be charged an overtime rate of 1-1/2 times the hourly rental rate.

Cancellations: Reservations may be cancelled in person or in writing not less than 14 days prior to the scheduled event, with a permit processing fee of \$100.00 or 50% of the permit fee, whichever is less. Cancellations of less than 14 days receive no refund of fees. Credits can be requested for inclement weather (inclement weather for rain that day, a 90% or higher prediction of rain that day, and/or temperatures at or below 32 degrees Fahrenheit).

Damage: Damage done to the facility or grounds during events or additional clean-up required by Parks Maintenance staff that do not have a deposit, or the damage is not covered by the amount of the deposit, will have the required amount billed to the Permittee. Staff rates to repair the facility are charged at the current maintenance staff hourly rate. Bills unpaid after 30 days are sent to collections.

Set-up and Clean-up: Responsibility for general set-up and clean-up of premises shall be the responsibility of the Permittee. Please leave facilities and grounds free of debris and other refuse from use. All recyclable materials should be placed in the provided containers. The facility must be restored to pre-use conditions.

Decorating: Light adhesive, removable tape (i.e. poster tape or painter's tape), and florist wire are the only fasteners permitted; no staples, tacks, nails, screws, or stakes longer than 6 inches permitted. Release of balloons, birds or butterflies is prohibited by Parks policy; no confetti or rice throwing.

Flammable Materials: Candles, fuels and hazardous materials will not be permitted in the park buildings, facilities and grounds. Fires must be confined to designated fireplaces and barbecue areas. Portable barbecues and cook stoves (i.e. propane stoves, comal pozo/disco) are not permitted.

Smoking: Smoking and tobacco products are prohibited in Santa Cruz County Parks.

No Overnight Storage: If you choose to bring rental equipment, you must arrange for it to be delivered and removed the same day within your reservation timeframe.

Parking: Parking may be limited at County parks, beaches, and coastal access points. All vehicles associated with a reservation permit and/or park use must abide by all applicable vehicle and parking statutes and regulations. Please encourage carpooling.

Activities for Minors: Groups comprised predominately of participants under 21 years of age must be chaperoned at a ratio of one adult (over 21 years) to 12 minors.

Checks: Checks returned for insufficient funds and chargebacks are charged at the current processing fee. Please note that credit cards are charged by ACT*SCCountyParks.

Changes to the Permit: Any changes to the permit must be made in writing by the permittee only and are subject to a \$25.00 permit change fee. Adding hours to a beach and outdoor ceremony reservation is subject to availability; please reserve all anticipated hours of use at the time of booking. No changes will be made with less than one week's notice. Date changes are subject to a \$25.00 permit change fee and Department approval and must be made with at least fourteen days' advance written notice.

Sub-Lease: Permittee shall not assign or sub-lease any portion of the premises, or any rights under approved permit, without prior written approval of the Department.

Special Conditions: For large, special or unique events, the department may require Permittee to provide additional services, including security, traffic control, first aid services, fire control, special trash collection, and sanitary facilities beyond those available by the Department.

Concessions: The County reserves sole right to control all concessions in and about department buildings and park facilities through separate agreements. Please inquire about concessions agreements if you are planning on selling items or food in the Parks.

Insurance Requirements: Groups charging admission and/or selling alcoholic beverages must furnish the department with a Certificate of General Liability and Property Damage Insurance (one million dollars per occurrence) holding the County as additionally insured. The Department may also require insurance for activities that it deems to be high risk.

Deposits: Deposits may be required. If Parks facilities, grounds, and equipment are left in pre-use conditions and all conditions of the permits have been complied with, the full deposit will be returned. If damage occurs, repair or replacement costs will be subtracted from the deposit or an invoice will be sent. Refunds will be returned to the credit card on file within two weeks or check refunds will be mailed approximately three weeks following the event.

Lost Items: County Parks is not responsible for items left.

Permittee _____ Date _____

Parks Staff _____ Date _____

Thank You For Choosing Santa Cruz County Parks