

PARKS AND RECREATION COMMISSION

Regular Meeting (virtual)

October 5, 2020, 7:00 p.m.- 9:00 p.m.

Public Participation Guidelines

Based on guidance from the California Department of Public Health, the California Governor's Office, and Santa Cruz County Health Officer, in order to minimize the spread of the COVID-19 virus, please do the following:

- The public may conference into the meeting to listen & participate during Oral Communications & comment on other agenda items by calling: 1 (916) 318-9542 and enter conference ID 385 487 226#
 - Once in the conference line, please mute your microphone when you are not speaking.
 - If disruptive sound is coming from your device/phone line, the moderator will mute your device and you will have to unmute yourself to participate.
- If you would like to video conference into the meeting, please contact Jennifer Mead (info below) to receive an invitation to video conference.
- You will NOT be able to attend the meeting in person as per Governor Newsom's Executive Order N-29-20 and N-25-20.
- RELATED CORRESPONDENCE: Written comments may also be sent to the Parks and Recreation Commission in care of Jennifer Mead, County Parks Secretary, either by Email or U.S Mail. Please include the agenda item number. Agenda comments received by 5:00pm the Monday before the meeting will be included with agenda materials; such comments received after 5:00pm Monday and before meeting adjournment will be included with the minutes record.

Email: jennifer.mead@santacruzcounty.us

Call: (831) 454-7905

U.S. Mail:

Parks & Recreation Commission
c/o Jennifer Mead
979 17th Avenue
Santa Cruz, CA 95062

(AGENDA on following page)



County of Santa Cruz

DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17TH AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940

JEFF GAFFNEY
DIRECTOR

PARKS AND RECREATION COMMISSION AGENDA

Monday, October 5, 2020
7:00pm – 9:00pm
Regular Meeting (virtual)

Microsoft Teams meeting platform
Call: (916) 318-9542
Enter Conference ID: 385 487 226#

I. CALL TO ORDER / ROLL CALL

II. AGENDA MODIFICATIONS OR LATE ADDITIONS

III. ORAL COMMUNICATIONS

Opportunity for persons to address the Commission on matters which are within the scope of responsibility of the Commission or on today's Agenda. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. Commissioners will not take actions or respond immediately to any public communications presented regarding topics not on the Agenda but may choose to follow up later, either later, or on a subsequent Commission Agenda.

IV. CONSENT AGENDA

- a. Approve minutes from August 3, 2020.....Page 3-4
- b. Consider Reports:
 - 1. Maintenance Section Report.....Page 5-6
 - 2. Planning Section Report.....Page 7-8
 - 3. Volunteer Section Report.....Page 9-10

V. COMMISSIONER REPORTS

VI. DIRECTOR'S REPORT

VII. REGULAR AGENDA – Action Items

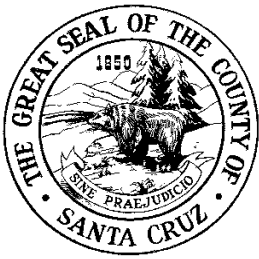
- a. Update on community outreach for Chanticleer Park Phase 2 Prop 68 grant

VIII. REGULAR AGENDA – Information Items

- a. Update on Coastal Encroachment program
- b. Discussion on how to reach out for more volunteers and utilize them more effectively during these financially challenging times
- c. Discussion on term limits for Commissioners and how to plan for Commissioners' succession that will allow for sharing institutional knowledge
- d. Discussion around what the Commission can do to help the Parks Department prepare for the recession we are entering

IX. WRITTEN CORRESPONDENCE LISTING (none)

X. ADJOURNMENT



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JEFF GAFFNEY
DIRECTOR

PARKS & RECREATION COMMISSION Minutes of Aug 3, 2020, 7:00 p.m. meeting 979 17th Avenue Santa Cruz, CA 95062

I. ROLL CALL

Present: Jim Rapoza, Mariah Roberts, Maggie Duncan-Merrell, Kate Minott
Staff: Jeff Gaffney, Rebecca Hurley, Jennifer Mead

II. AGENDA MODIFICATIONS

Motion: Agenda approved. (Roberts/Rapoza 4/0)

III. ORAL COMMUNICATIONS

1. Michael Lewis Subject: Virtual format for commission meetings
2. Jean Brocklebank Subject: Virtual format for commission meetings

IV. CONSENT AGENDA

- a. Minutes approved (Rapoza/Roberts 4/0)
- b. Reports approved (Rapoza/Roberts 4/0)

V. COMMISSIONER REPORTS

Roberts 1st District: wonderful development, a lot going on a HOS. New use of space to help businesses. Parks continue to be responsive eto the time we are living through

Minott 2nd District: district is wonderful the bathroom programs are going along. Money is coming in thanks to Friends non-profit. I want to ask Director Gaffney for advice with problems at the new skate parks. Getting a slew of emails about trash and bad attitudes.

Rapoza 5th District: Everything I was going to speak on is all in the staff reports. The lawns at Covered bridge and highlands were getting on the brown side. I assumed because of the weather not conservation. I got a article today about tennis courts at Highlands

Duncan-Merrell 3rd District: COVID has kept our playgrounds fare closed and I am getting a lot of emails from parnets. I am seeing the parks being used in other ways. I am seeing more mask wearing. I would love to request guidance in parks about the use of masks. I think we can do a better job at the local level with educating the public. It would be great to get some guidance and some help to the community.

VI. DIRECTOR'S REPORT

- The BOS is taking an action to mandate masks and updating ordinances so that officers have ability to enforce the laws.
- County employees are now on furlough. Parks Dept staff will have a furlough bank. Dept Heads and BOS took 10% furlough, Sheriff's Office is 5%. The furloughs will be challenging. We are cutting hours yet expecting same productivity, please be patient with us.
- We've made a lot of progress with volunteers during Covid-19 and volunteer projects continue.
- Land Water Conservation fund money was approved for continuous funding, it will help with development situations and small acquisitions.
- We submitted a grant for 1M to do planning around Moran Lake.
- We received \$457,000 from the State per Capita, Prop 68.
- Heart of Soquel construction coming along nicely, hoping to have it mostly completed before rain hits.
- Encroachment program is ramping up. We are getting a lot of complaint letters from neighbors and input from Coastal Commission. Our park planner is doing a great job handling the program.
- We are starting to use some outdoor space for fitness groups and ceremonies. We are partnering with the County Clerk's Office to provide 3 days of weddings in the parks.

VII. REGULAR AGENDA – Information Items

- a. Public Works staff presented on County's Zero Waste plan.
- b. Terry Corwin presented on Slow Streets Santa Cruz and County Park Friends update.
- c. Commission discussed ways to develop more diversity for Commission positions and policies

VIII. REGULAR AGENDA – Action Items (none)

- a. Approved the Veterans Memorial Bench project at Aptos Village Park and direct the Parks Department to work with the Cabrillo Host Lions to fund & implement the project. (Page 18-19) (Rapoza/Minott 4/0)
- b. Reviewed Budget and make recommendations as needed. Revised budget available online: https://sccounty01.co.santa-cruz.ca.us/supplemental_budget_2020-21/2020-2021_revised_budget.pdf
Motion: Chair write letter to the Board of Supervisors recommending the Parks budget to be approved (Minott/Rapoza 4/0)

IX. WRITTEN CORRESPONDENCE LISTING (none)

X. ADJOURNMENT – Meeting adjourned at 9:14 p.m.



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DIRECTOR

979 17TH AVENUE, SANTA CRUZ, CA 95062
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Date: Sept 25, 2020
To: Parks and Recreation Commission
From: Rebecca Hurley, Parks Superintendent
Subject: Maintenance Section Report

COVID Response

- On June 24, 2020, beach restrictions were lifted: staff opened all beach parking lots and removed beach closure signage.
- On July 7, 2020, the County Parks Director issued an order to keep all County playgrounds closed. Staff distributed signage to all playground areas.
- Playgrounds have been re-opened as of Friday September 25, 2020.
- The open/closed status of park facilities/agencies across the region can be found online through the *County Park Friends* website.
- Staff continues to work closely with other park jurisdictions and law enforcement to determine open/closed status of park facilities.

COVID Response Swim Center

- Simpkins Family Swim Center opened on Saturday, June 13th on a limited basis for adult lap swim and pool use only. Use of the pool by reservation only.
- Simpkins Family Swim Center was used as a shelter for the CZU Lightening Complex fires evacuees and was closed to the public Aug. 18 through September 10, 2020.
- Simpkins Family Swim Center re-opened for adult lap swim and family swim time, on a limited basis on September 11, 2020.

Regular Maintenance Updates

North

- North County maintenance staff had to evacuate the vehicles and large equipment at Highlands County Park. Only smoke and ash clean up needed to be conducted at San Lorenzo Valley Parks from the fires and all equipment was returned to Highlands County Park less than 2 weeks later.
- The CZU Lightening Complex fires caused extensive damage to the vegetation on the North Coast however no County Parks structures or out buildings were damaged.

- Staff worked with Friends of Quail Hollow volunteers to renovate the garden at the front of the ranch house.
- Trees and bushes were cleared and pruned at Jose Avenue Park and Emeline complex.
- Several leaks were repaired at Brommer Street Park.
- The stairs were repaired at The Hook.
- Fencing is being repaired at Rockview Beach.

Mini-Mid

- Tree work was completed around the Simpkins Family Swim Center parking lot.
- Staff poured cement pad by the water slide.
- Cyclone fencing was replaced along the railroad tracks at the Swim Center.
- Building Maintenance staff worked with a roofer to inspect the tile roof on the Veteran's Memorial Hall.
- Staff is working to update the pool pumps at Swim Center.
- Staff worked on repairing the concrete pool decks in small quantities in order to conduct the work while the Swim Center remained open to the public.

South

- The new restroom was placed at Seacliff Village Park. The muralist is finishing the mural on the outside wall and the restroom will be opened to the public upon its completion.
- Greenfields exercise equipment was installed at Pinto Lake County Park.
- A team day was held to weed whip the Farm Park riparian area.
- The pickleball courts at Willowbrook park were repainted.
- The oak trees along the road at Aptos Village Park were trimmed.
- A water leak in the irrigation system at Seascape Park was repaired.
- Staff held a wood chipper training and caught up on storm damage.
- A team day was held at Hidden Beach to clear brush and do tree trimming.
- The Seascape bluff area was beautified to get it ready for wedding reservations.



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JEFF GAFFNEY
DIRECTOR

Date: Sept 25, 2020
To: Parks and Recreation Commission
From: Will Fourt and Michael Hettenhausen, Park Planners
Subject: Planning Section Status Report

Felton Discovery Park

Construction is now complete at Felton Discovery Park. A contract has been set up with an ecological landscape contractor to maintain the mitigation areas for both the park and library.

Chanticleer Park: Phase 1 construction is complete. Staff are working on soliciting community input for a Prop 68 Statewide Park Program grant application for Phase 2.

Heart of Soquel Phase 2 & 3

Construction of the new trail and restoration landscaping is underway and the site preparation, utilities, pathway, piers and rough framing for the boardwalk have been completed.

Hidden Beach

Parks Department Planning staff was awarded a \$35,000 planning grant from the state Coastal Conservancy at their September 3 Board of Directors meeting for a permanent restroom at the park. On September 18, Planning staff delivered a Request for Proposals to local engineering consulting firms to assist with the planning and permitting of the restroom facility. Planning staff is reviewing proposals from play structure manufacturer representatives to replace the existing play structure.

Moran Lake

Parks Department Planning staff submitted a state Coastal Conservancy Prop 1 grant application for the Moran Lake Restoration Plan for Water Quality Improvements. The planning grant application requests funding to identify water quality improvements (e.g., native plant installations, creation of bioswales, and trail improvements), complete the state environmental review, and develop materials for development permit submission.

Greyhound Rock

Parks Department Planning staff submitted a state Coastal Conservancy grant application for planning and development of minimalist overnight accommodations and indoor programming facilities at the park. The application is currently under review by Coastal Conservancy staff.

Live Oak Library Annex

Parks Department staff is participating on the Technical Advisory Group with County Department of Public Works and Library staff as well as an architectural firm to produce interior and exterior design plans for the Live Oak Library Annex, proposed for construction along the north wall of the Simpkins Family Swim Center. The TAC is currently incorporating historical references of the Live Oak community into the draft designs. A Planning staff intern is developing a timeline of local events to be including in the interior design.

Farm Future Phase 2

Park Department Planning Staff and Consultants are working on preparing a Master Plan Amendment Application to include a bike pump/jump track as an additional alternative feature and revise the development permit expiration date. Planning staff is preparing to submit a grant application for the Statewide Park Program for funding to complete implementation of Phase 2.

Seacliff Village Park Phase 2

Installation of the new permanent restroom building is now complete including the new water meter and utilities. The mural painting on four sides of the new building is underway, and Parks maintenance staff will next be completing minor additional landscape enhancements around the building.



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JEFF GAFFNEY
DIRECTOR

Date: Sept 25, 2020
To: Parks and Recreation Commission
From: Margaret Ingraham, Volunteer Program Coordinator
Subject: Volunteer Program Report

Junior Volunteers

This summer we had a group of 11 youth volunteers helping with the recreation programs. Recreation Coordinator, Oscar Arroyo did a great job of recruiting and training the volunteers for their duties including additional training pertaining to COVID-19 related protocol. The youth volunteers, volunteered over 700 hours in June, July, and August.

Felton Discovery Park

Several volunteers continue to volunteer regularly at the park pulling invasive thistle and blackberry. Volunteers Mira, April, Moana, Kirsten, and Nancy all have name tags that distinguish them as volunteers so if you are taking a stroll through the park be sure to say hello.

Polo Grounds Park

Volunteers at the park continue to pull ivy regularly and Bagsters (pictured below) were placed at the park for the debris. The Bagsters will make it easier for maintenance staff to remove the debris. Volunteers have spent just over 100 hours in July and August pulling ivy.



Quail Hollow Ranch

A report came in about a down tree on the Italian trail at the park. The volunteer trail crew and maintenance staff responded quickly and worked together to remove the dead tree and clear the trail.



We also have a couple volunteers that take shifts at the park to answer questions and educate the public about the park and park rules. If they are not walking the trails you can find them at the picnic tables in front of the house.

Granite Rock virtual fundraiser

Traditionally Graniterock holds a fundraiser for Quail Hollow Ranch Park. Unfortunately this year they will not be able to, so instead they have created a GoFundMe page for Quail Hollow Ranch Park.

They have committed to donating \$1000 to the Friends of Quail Hollow Ranch non-profit. Thank you Graniterock for your support.

North Coast

Jay Todd, our dedicated north coast volunteer lost his home in the fire and unfortunately he and his wife will not be re-building. Jay has been volunteering and picking up litter on the north coast at our beach access points, parking lots, open space, and along the highway for almost 7 years. Jay has informed me that he will be back volunteering for us in the future, just not up on the coast. He and his wife are looking for a home closer to town and as soon as they are settled he will find a County Park to volunteer in.

Interns

We are very excited to have 6 interns working within our department.

Alyssa (CSUMB), Rishi (San Diego State Univ.) and Jack (University of the Pacific) are all working with Park Planner, Michael Hettenhausen on various projects.

Jewell (UCSC) is working with Annie Morris on Social Media outreach.

Evelyn (CSUMB) is working with Emilia Gamboa on accounting projects.

Jose (CSUMB) will soon be working with Annie Morris on a website project.