



County of Santa Cruz

DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17TH AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940 TDD: (831) 454-7978

JEFF GAFFNEY
DIRECTOR

PARKS AND RECREATION COMMISSION AGENDA

Monday, December 5, 2016
7:00 pm
Regular Meeting

Simpkins Family Swim Center
979 17th Avenue
Santa Cruz, CA 95062

I. CALL TO ORDER / ROLL CALL

II. AGENDA MODIFICATIONS OR LATE ADDITIONS

III. CONSENT AGENDA (Action)

- A. Approve minutes from October 3, 2016 Page 1
- B. Consider Reports:
 - 1. Maintenance Section – Status ReportPage 2-3
 - 2. Facilities Section – Status Report Page 4
 - 3. Recreation Section – Status Report Pages 5-7
 - 4. Aquatics Section – Status Report.....Pages 8-10
 - 5. Planning Section – Status Report.....Pages 11-12

IV. ORAL COMMUNICATIONS

Opportunity for persons to address the Commission on matters which are within the scope of responsibility of the Commission but not on today's agenda. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications.

V. DIRECTOR'S REPORT

VI. REGULAR AGENDA – Information Items

- 1. Presentation from Terry Corwin about Measure D (Pages 13-14)
- 2. Review changes to Parks Commission By-laws (Pages 15-19)

VII. REGULAR AGENDA – Action Items

- 3. Accept Commission meeting dates for next year (Pages 20-21)

VIII. WRITTEN CORRESPONDENCE LISTING

IX. ADJOURNEMENT



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JEFF GAFFNEY
DIRECTOR

PARKS & RECREATION COMMISSION Minutes of October 3, 2016, 7:00 p.m. meeting 979 17th Avenue Santa Cruz, California

I. ROLL CALL

Present: Kate Minott, Mariah Roberts, Jim Rapoza, Alex Sibille, Steven Bennett
Staff: Jeff Gaffney, Jennifer Mead

II. AGENDA MODIFICATIONS:

Motion to accept the agenda as presented. (Roberts/ Rapoza 5/0)

III. CONSENT AGENDA

Approved minutes from August 1, 2016, and accept and file reports. (Rapoza/ Roberts 5/0)

IV. ORAL COMMUNICATIONS

- Bill Lewis presented to the Commission about his sand sculptures at local beaches.

V. DIRECTOR'S REPORT – Director Jeff Gaffney gave his report to the Commission.

VI. REGULAR AGENDA – Information Items

1. Carol Childers of Community Bridges presented to the Commission
2. George Galt of Boulder Creek Recreation District Board presented to the Commission.
3. The Commission reviewed initial changes to the By-laws
4. Jeff Gaffney gave a tour of Highlands Park at 6:15pm

VII. REGULAR AGENDA – Action Items

(none)

VIII. ADJOURNMENT – Meeting Adjourned at 9:00 p.m. (Sibille/ Rapoza 5/0)

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County of Santa Cruz

DEPARTMENT OF PUBLIC WORKS PARKS, OPEN SPACE, AND CULTURAL SERVICES DIVISION

979 17TH AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940 TDD: (831) 454-7978

JEFF GAFFNEY
DIRECTOR

DATE: November 30, 2016
TO: PARKS & RECREATION COMMISSION
ARTS COMMISSION
FROM: GRETCHEN ILIFF, MAINTENANCE DIVISION
RE: STATUS REPORTS ON CURRENT PROJECTS

PARKS, BUILDING, AND GROUNDS MAINTENANCE

NORTH COUNTY PARKS (Highlands, Ben Lomond, Felton Covered Bridge, Probation, Michael Gray Field, Quail Hollow Ranch and the North Coast)

The California Conservation corp spent two days at **Highlands Park** cleaning ditches and raking leaves.

Parks staff installed 'rolling dips' on the Discovery Trail at **Quail Hollow Ranch**

Staff installed a memorial bench at **Felton Covered Bridge Park**.

MID-COUNTY PARKS (AJC, Government Center, Emeline Complex, Twin Lakes, Brommer, Felt, Floral, Coffee Lane, Soquel Lyons, Jose Avenue, Winkle Farm, Willowbrook Lane, Moran Lake, Maplethorpe, Santa Cruz Gardens, Heart of Soquel Plaza, The Farm, Mid-County beach access areas)

Staff are beginning the installation of new fencing at **Floral Park**. A replacement fence was needed due to the age of the existing one.

The athletic fields at **Anna Jean Cummings Park** were slit seeded and top dressed this month.

Staff are making changes to the irrigation system at the **Heart of Soquel**. A irrigation audit revealed some changes that would improve the efficiency of the system so staff are making those changes prior to Spring irrigation needs.

A pathway bridge at **Moran Lake Park** was repaired by Parks staff. Repairs included installation of a new railing and retaining wall. The repairs ensure safe and unimpeded access through the park is maintained.

SOUTH COUNTY PARKS (Polo Grounds, Valencia Hall, Hidden Beach, Seascape, Aptos Village, South County Beach access areas, Scott Park, Scott Estate, Aldridge Lane, Mesa Village, Pinto Lake, Freedom Government Annex, Seacliff Village Park)

Staff removed the old play structure at **Seascape Park**. A contractor will be installing new equipment in mid December and parks staff will be responsible for installing the new safety surface (Fibar wood chips).

The athletic fields at **Pinto Lake Park** and **Polo Grounds County Park** were slit seeded and top dressed this month.

Staff assisted in preparing **Aptos Village Park** and **Pinto Lake Park** for a busy fall season of events including Grazing on the Green and the Special Z Games. Preparations included repairing and staining picnic tables and benches at Aptos, spreading mulch in landscape beds at Aptos, and trail maintenance at Pinto Lake.

SIMPKINS FAMILY SWIM CENTER

The water slide at the **Simpkins Family Swim Center** was repaired. The work included sealing joints and repairing worn areas of the slide bed.

All maintenance staff received training on the topics of cleaning and disinfecting play equipment and department protocols for safety issue communication.

A Safety Committee was formed with one representative from South County, North County, Mid County and Simpkins. The Committee met in November and discussed standardizing playground inspections and proper labeling for secondary containment.



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PARKS, OPEN SPACE, AND CULTURAL SERVICES

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JEFF GAFFNEY
DIRECTOR

DATE: November 30, 2016
TO: Parks & Recreation Commission, Arts Commission
FROM: Mary Chavez, Program Coordinator
RE: Facilities Division Status Report- November and December 2016

Summary for Reservations in the Parks for the Months of November and December 2016, (excluding SFSC):

Attendance at Reserved Facilities:

Another very busy 2016 season has slowly entered the winter off-season. November and December continued to host picnics, meetings, weddings, memorial services, special events and athletic field rentals. Staff estimates that over 25,500 park visitors attended events in reserved facilities during these two months.

Center and Meeting Room Rentals in November and December 2016:

November and December hosted over 20 weddings, receptions, memorial services and events at our various Park Centers with rental revenues totaling \$8,600.00. There were also 48 meeting room rentals totaling \$975.00.

The winter season provides opportunities for painting and refreshing park centers as well as various projects of general maintenance and preparation for a new season. The Facilities office updates and prepares its policies and procedures during this time as well.

Picnic Rentals in November and December 2016:

There were 15 picnics in the reservable picnic areas with rental revenues totaling \$1460.00.

Athletic Fields:

Athletic fields closed countywide as of November 14th. There were over 125 individual bookings in the 18 athletic fields with rental revenues totaling \$7,100.00 during the first two weeks of November. The off season closure between mid-November to mid-March allows for reconditioning during the winter weather. The process for completing the 2016 reservation contract paperwork is beginning as renewal requests will go out to up to 30 baseball, soccer and volleyball annual leagues, with 90% being non-profit youth and adult leagues.

Special Events and General Park Use:

The annual Run for Pie 5k (Fleet Feet Sports) took place at Aptos Park on November 24th and was another successful Thanksgiving run through Nisene Marks. The Cabrillo Host Lions is hosting a Breakfast with Santa at Aptos Park on December 10th. County Parks is co-sponsoring the Holiday Mart and Felton Covered Bridge Celebration on December 17th at the Felton Covered Bridge Park, in coordination with the SLV Chamber of Commerce and Supervisor McPherson's office. Fitness programs will continue during the fall/winter seasons and include the Fit4Mom Santa Cruz, offering pre and post-natal fitness classes at Anna Jean Cummings Park, and All About Me Fitness, providing individualized fitness programs for all ages at Highlands Park. Pickleball continues weekly/bi-weekly use of courts at Brommer Street Park and Willowbrook Park. Research by Pacific States Marine Fisheries Commission for California Coastal Salmonid Monitoring will take place at the Pace Family Wilderness between December 1st-March 31, 2017.



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Jeff Gaffney
Director

DATE: November 30, 2016
TO: Arts Commission, Parks and Recreation Commission
FROM: Kathy DeWild, Program Coordinator
RE: Recreation & Cultural Services Division Status Report – November, 2016

ARTS AND CULTURAL

Art Exhibitions

Shelly Errington's photographs are on exhibition at the Simpkins Family Swim Center / Parks office through mid-January. A selection panel will meet in December to review artists' applications for exhibitions in 2017.

Felton Library

A planning committee has been formed consisting of members of the community, Felton Library Friends, and Open Studio artists to coordinate a temporary public art project at the site of the future Felton Library. The JIT Panel will meet with Parks staff in December to review the committee's application. The purpose of the art installation is to bring the long-awaited new library to the consciousness of the community, to publicize the fact that the library project is moving forward, to create an event for community awareness and participation, and to raise funds for the new Felton Branch.

Holiday Art & Craft Faire

Join us on December 3 from 10 a.m.-4 p.m. at the Simpkins Family Swim Center for the annual Holiday Art & Craft Faire! A wide variety of high-quality, handmade art and crafts will be showcased. Shoppers will find one-of-a-kind items created by local Santa Cruz County artists and craftspeople, including jewelry, hats and bags, textiles (knitted items, clothing), ornaments, chocolates, soaps, wreaths, fine art, art glass, and much more! Come on by to find that perfect gift, stocking stuffers, or something for yourself!

ADULT AND SENIOR PROGRAMS

In November, trip-goers enjoyed a day at the races at Golden Gate Fields in Berkeley. Six participants had the privilege to meet the winning jockey of one of the races and have their photo taken with him near the track.

The first couple of weeks in December are very busy! The Mall Walkers will have their annual holiday potluck party on Friday, 12/2. On Sunday, 12/6 trip-goers will travel to the Cow Palace to enjoy the Great Dickens Christmas Faire and Victorian Holiday Party. On 12/6 we'll take a

The Mission of the Santa Cruz County Department of Parks, Open Space and Cultural Services is to provide safe, well designed and maintained parks and a wide variety of recreational and cultural opportunities for our diverse community

trip to San Francisco for shopping in Union Square and, on our return trip, stop off at Vasona Park to enjoy the Festival of Lights.

YOUTH RECREATION PROGRAMS

Mar Vista ACE

November is always fun as staff and participants alike enjoy the festivities of the season. Transportation Week featured activities such as CD cars, food cars, Indy 500 and a wheels day, during which participants are allowed to bring non-motorized wheels for organized fun on wheels. During Space Week, we played games such as Space Race, Aliens vs. Humans, Avoid the Asteroid and made flying saucers, a collaborative life-sized robot and space slime. We also took advantage of the warm November weather and went swimming at Simpkins Family Swim Center. Giving Thanks week was during Parent Teacher Conference Week and students got out of school early each day. We took advantage of the extra time by taking field trips to Pump'D Inflatable Fun Center, the Santa Cruz Roller Palladium and Straw Hat Pizza. During Turkey Trails Week we made oreo turkeys, thankful books and played games such as Capture the Turkey, Cone Ball and Beckon.

December began with Money Matters Week, during which staff developed fun activities such as a version of The Price is Right game to teach program participants the value of a dollar and the concept of budgeting. Children made their own wallets and earned "ACE dollars" to spend in the ACE store. The highlight of the week was a field trip to the Boardwalk for bowling and laser tag. During Music Week, participants made harmonicas, button tambourines and experimented with drawing to different genres of music. Also, special guest singer/songwriter Freesia Raine conducted music workshops with participants on 12/7. December will also feature Celebrations and Happy Holidays themed weeks during which participants will make gifts, play festive games and take field trips to Pump'D Inflatable Fun Center and Marianne's Ice Cream/Seacliff Village Park.

Staff are also busy preparing for this year's Winter Camp which will take place Jan. 3-17 at Aptos Village Park.

Kinder Enrichment and Transitional Kinder (KE/TK)

"Holiday Delights" will give the children an opportunity to make gingerbread people and decorate them with fun icings candies, sprinkles and fruit. In addition, Frosty the Snowman will visit at circle time and help lead music and movement activities with the children. "Gifts of the Season" theme will allow us to explore the idea of why we give and share. The children will make stars out of cinnamon stick, create Sock Snowmen for someone special at home, and make apple-cinnamon dough ornaments to place in a drawer to make it smell good or to hang up as an air freshener.

Winter break will be December 23 through January 18. Staff will hit the ground running for Winter Camp on Jan. 3. Our first day back for kinder programming in 2017 would be January 18. We'll start the New Year off with Winter Polar Animals, creating foot print penguins and circle construction polar bears. The children will be shown on a globe where the arctic region is located. A focus on Martin Luther King's vision will be discussed that first week as well. We

will begin a new year with great expectations of fun and adventure with the kinder enrichment program.

QUAIL HOLLOW RANCH INTERPRETIVE PROGRAMS

Recent Interpretive Programs and Activities:

- A weekly nature walk with Christian Schwarz was offered every Tuesday, November 1, 8, 15, 22, and 29 from 8:00 – 10:00 a.m.
- Christian Schwarz also offered a Bird Walk every Wednesday, November 2, 9, 16, 23, and 30 from 8:00 – 10:00 a.m.
- Eric Feuss led eight people on his Beginning Birding program on Sunday, November 6 from 8:00 – 10:00 a.m.
- An Ohlone field trip was offered to Baymonte Christian school on Friday, November 18 from 10:30 a.m. – noon. Lee Summers led the program for a total of 37 kids and parents.
- On Sunday, November 20 from 1-4 p.m. Christian Schwarz led a Mushrooms 101 program for a total of 25 people.

A Friends of Quail Hollow meeting took place at the park on Tuesday, November 1 from 2:00 – 4:00 p.m.

Staff met on Monday, November 7 about conditions for closing and opening the Discovery Loop. It was recommended that volunteers help monitor the trail to assess impacts.

Staff had an orientation meeting with ACE on Tuesday, November 15 from 8:30 – 11:30 a.m. This volunteer group planted willow in the Quail Hollow brook as part of the stream restoration project. The ACE Crew worked on the project the following two days, November 16 and 17. The Quail Hollow trail crew met four out of the five Tuesdays this month, repairing and maintaining the park trails.

The taxidermy animals in the visitor center went through a freeze/thaw treatment from November 18 through November 27.

Andrew Haskins released a female Western Pond Turtle on Friday, November 4 as per the instruction of Paul Haskins and with staff approval.

Lee Summers' will retire on Monday, November 28 after 16 years of service at Quail Hollow Ranch.

Upcoming Interpretive Programs and Activities:

- The Santa Cruz Astronomy Club will be back for *A Stellar Experience – Star Gazing* at Quail Hollow on Friday, December 2 from 6:00 p.m. to 12:00 a.m.
- Christian Schwarz will be back for his *Small Worlds* series on Saturday, December 3 from 10:00 a.m. – 3:00 p.m.
- Jeremy Lin will cover Paul Haskins *In Search of Herps* walk on Sunday, December 4 from 1:00 – 3:00 p.m. Hopefully Paul will recover from his hospitalization in time to lead the January herp walk.



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Jeff Gaffney
Director

DATE: November 30, 2016
TO: Parks and Recreation Commission, Arts Commission
FROM: Margaret Ingraham, Aquatics Supervisor
RE: Aquatics Division Status Report

AQUATIC PROGRAMS

WINTER

November 28, 2016 – FEBRUARY 26, 2017

Lap Pool hours:

Mondays through Friday from 6:00 am to 7:30 pm

Saturday from 9:00 am to 4:00 pm

*New this winter open Sunday

Sunday from 9:00 am – 12:30 pm

Warm-water Pool:

The warm-water pool is available for general use on:

Monday/Wednesday/Friday 6:00 – 10:30 am
3:00 – 7:30 pm

Tuesday/Thursday 6:00 am – 7:30 pm

Saturday 9:00 am - 10:30 am (adults only)
10:30 am – 12:30 pm (adults & kids 6 years and younger)
12:30 – 4:00 pm (Open Swim ~ all ages)

Sunday 9:00 am – 12:30 pm (all ages)

Fall Special Events:

The 20th Annual **SUPERKID TRIATHLON** was held on Sunday October 16 at the Simpkins Family Swim Center. Participants' ages 2-15 years old did age length appropriate segments of swimming, running and biking utilizing the pool, parking lot and State Park adjacent to the property. This event is co-sponsored by the Parks Department with Finish Line Productions.

On Sunday October 23rd from 1:00 – 4:00 we held our first annual **FLOATING PUMPKIN PATCH!** We had an overall great attendance of over 150 people for the first time event and not ideal weather conditions. Overall participants thoroughly enjoyed the day and the majority exclaimed that they can't wait for next year. All 212 donated pumpkins were sold and a percentage of the proceeds will go towards helping 10 families be provided with learn to swim scholarships.

Winter Sale

Swim in the winter and save!

Starting December 1st we will be selling a 50 swim pass for \$135.00 (That's only \$2.70 per swim). This pass is valid only for the Months of December 2016, and January and February 2017.

Swim Lessons:

Winter Swim lessons – Are held Tuesday and Thursday mornings from 10:30am – 12:30pm and Tuesday, Wednesday, Thursday evening from 4:00 – 7:00 pm.

Private lessons are also available with either our lifeguard/instructors or one of our 4 of private contractors.

NEW! Introduction to Lap Swimming Class – This is a drop in class offered on Wednesday and Thursday mornings from 9:00 – 10:30 am in the shallow lanes of the lap pool. It is conducted by one of our veteran coaches and provides rookie swimmers with information on lap swim etiquette, pool protocol, drills, stroke technique and much more.

Adult Fitness Swimming – Adult Fitness Swimming is very popular at the Simpkins Family Swim Center. The best-attended workouts are Tuesday and Saturday mornings; up to 45 swimmers fill the 50-meter pool at these times. Fitness swimmers may choose from several different workout times: Mondays at 6:00 am; Tuesday & Friday workouts are at 6:00 am and 12:00 pm; Wednesdays at 6:00 am and 6:00 pm; Fridays at 6 am and 12 pm; Saturday & Sunday workouts are offered at 9:00 am.

NEW! Beginning Adult Fitness Swim Class – This new drop in class is being offered by one of our regular Adult Fitness Coaches and provides an opportunity for novice participants to have a beginning class styled and structured the same as our Adult Fitness coached workouts. Beginning Adult Fitness Classes are offered on Wednesdays and Thursdays from 10:30 am – 12:00 pm.

Water Aerobics & Exercise – The water exercise classes this year continue to reach their highest capacity to date. Water exercise is an excellent way for people to meet their fitness goals without impact on the joints. Classes are designed to appeal to all levels of ability including, healthy, pre-natal, seniors, and rehabilitating or cross training fitness enthusiasts. A monthly

calendar is available with dates, times and instructors names. Previous swimming or water-exercise experience is not required for participation in any of the water exercise classes.

Child Care – We have continued to provide child care at the swim center throughout the fall and winter and parents have been very excited to have the service available to them. We are currently exploring schedule changes/expansion in order to best serve the community and when care is most needed. Child care hours are:

9:30 AM – 1:30 PM weekdays

Cost per child: \$5 per hour ~ or multiple entry passes are available

Ages: 6 months and up

Lifeguard Training Courses – We have issued our schedule of American Red Cross Lifeguard Training Courses and will begin offering the first of 6 courses the second week of January 2017. Each course offered runs for ~ 36 hours and provides participants with certification in Lifeguarding, CPR/AED and First Aid for Public Safety Personnel (Title 22). Our schedule of these classes is available on our website.

Water Polo – Sundays from 10:30 am - 12:30 pm. Participants must be a member of USAWPA to participate in the program.

Lifeguard Training Exercises – During the fall months lifeguards are required to attend monthly trainings to practice skills and participate in educational sessions. So far this past fall staff has covered such topics as:

Winter Rescues / Rescue Ready Wardrobe

Inclement Weather Procedures

Power Outage Response

Rescue breathing practice

Cardio Pulmonary Resuscitation - CPR

Swim Teams - The Aptos Cabrillo Swim Club and CRUZ swim teams continue to rent lanes in the 50-meter pool. The swim teams offer school-age competitive swimming programs Monday through Friday from 4:00 to 7:30 p.m.

Preventative Lifeguarding, Rescues and First Aid:

With over 150,000 visits annually at the Simpkins Family Swim Center we constantly interact with patrons using preventative lifeguard techniques. Despite our efforts we still have to make rescues and perform first aid.

On a daily basis the preventative lifeguarding interactions between lifeguards and patrons are over 100. Some of the preventative measures lifeguards are responsible for are: recognizing non-swimmers before they get into the deep end, stopping patrons from diving, stopping children from rough housing, running etc...

Holiday Pool Closures – The pool will also be closed on Thanksgiving – Thursday, November 26th & Christmas Day – Sunday December 25th.

The pool will have modified hours on Christmas Eve – Saturday December 24th & New Year's Eve – Saturday December 31st open 9:00 am – 12:30 pm. The pool will be open regular Sunday hours on New Year's Day – Sunday January 1, 2017.



JEFF GAFFNEY
DIRECTOR

County of Santa Cruz

DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17TH AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940 TDD: (831) 454-7978

DATE: NOVEMBER 30, 2016

TO: PARKS & RECREATION COMMISSION

FROM: SHERYL BAILEY & WILL FOUNT, PLANNING DIVISION

SUBJECT: PARKS PROJECT PLANNING AND CONSTRUCTION STATUS REPORTS ON CURRENT PROJECTS

COUNTY-WIDE PROJECTS

County Parks Strategic Plan: Staff has developed a work plan, outreach strategy, timeline and outline for the development of a Strategic Plan for the County Parks Department. Staff has scheduled three meetings to get input from County Parks staff and has begun compiling background information to inform the planning process.

NORTH COUNTY PARKS (Highlands, Ben Lomond, Felton Covered Bridge, Probation, Michael Gray Field, Quail Hollow Ranch and the North Coast)

Quail Hollow/Pace Property Trail Planning: County Real Property staff is working with the property owner on the potential for a trail easement allowing a proposed new trail from Quail Hollow Ranch to the Pace Property. County Parks staff has met with County Planning and is developing a contract with a biologist to prepare an initial biology report to be used in permitting and completing environmental review for the project.

Felton Library: Parks staff continues to work with other County staff to develop the scope of work for the first phases of site planning, development permit applications and environmental review for a new outdoor classroom and restoration of native riparian vegetation along Bull Creek.

MID-COUNTY PARKS (AJC, Government Center, Emeline Complex, Twin Lakes, Brommer, Felt, Floral, Coffee Lane, Soquel Lyons, Jose Avenue, Winkle Farm, Willowbrook Lane, Moran Lake, Maplethorpe, Santa Cruz Gardens, Heart of Soquel Plaza, The Farm, Mid-County beach access areas)

Brommer Park: The Parks Department received three bids for the resurfacing of the courts at Brommer Park and converting one of the tennis courts into four permanent pickleball courts. A recommendation to award a contract to the lowest bidder was approved by the Board on November 22nd.

Parks staff submitted a grant application to the California Youth Soccer and Recreation Development Program for new youth athletic opportunities at Brommer Park. If awarded, the grant would provide funds for renovating the existing baseball and soccer field to meet little league and youth soccer

public health and safety requirements. Renovations would include turf replacement; water conservation improvements to the irrigation system; and installation of benches, shade covers, a backstop, portable youth soccer goals and outfield fencing.

Chanticleer Avenue Park: The Parks Department has re-submitted the development permit application to County Planning for the Phase 1 improvements at the park, and is working with County Planning and Drainage staff to address issues related to the application. The Santa Cruz Playground Project has continued their fundraising efforts and has raised over \$300,000 for the project.

SOUTH COUNTY PARKS (Polo Grounds, Valencia Hall, Hidden Beach, Seascape, Aptos Village, South County Beach access areas, Scott Park, Scott Estate, Aldridge Lane, Mesa Village, Pinto Lake, Seacliff Village Park, Freedom Government Annex)

Polo Grounds Restroom: The restroom/concession and storage buildings were opened at Polo Grounds, and a ribbon cutting event was held on November 16. The electrical contractor and building manufacturer have completed their contracts and staff has issued notices of completion for these two construction contracts. The site-preparation contractor has two remaining items to be completed before final inspection and closing of the third construction contract.

Pinto Lake: The Resource Conservation District (RCD) has worked with a contractor to complete construction of the first of two sediment catchment basins at Pinto Lake County Park. The project also included road improvements at both the CCC and Amesti sites.

Seascape Park: New playground equipment has been purchased and is scheduled for installation in December.

Measure D: 2016 Transportation Improvement Plan

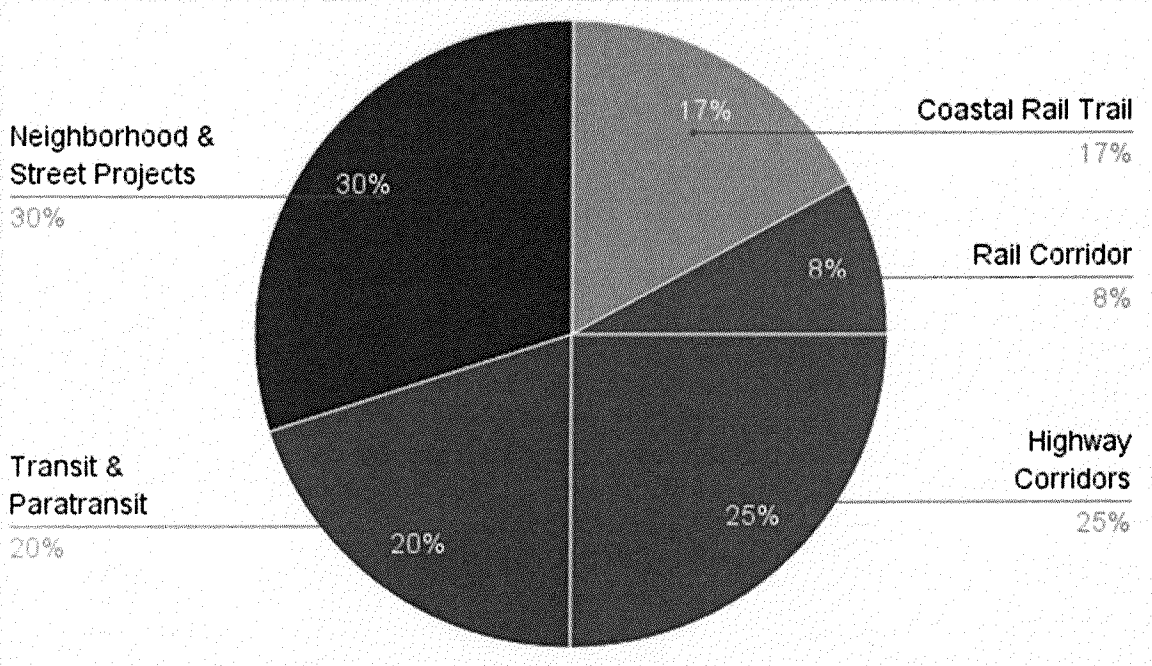
SANTA CRUZ COUNTY – Update November 28, 2016 – The people of Santa Cruz County have spoken with 67.46% saying yes to Measure D, the comprehensive and inclusive package of transportation improvements. Its passage guarantees every city and the county a steady, direct source of local funding for local streets and road maintenance, bicycle and pedestrian projects especially near schools, safety projects, transit and paratransit service and numerous essential transportation projects and programs throughout the county as outlined in the Expenditure Plan for Measure D. The ½ cent local sales tax required a super majority to pass. [Click here for the November 9th press release.](#)

The Transportation Improvement Plan (Measure D) – which went before Santa Cruz County voters on the November presidential ballot – will provide an inclusive, balanced package of projects to improve, operate and maintain Santa Cruz County’s transportation network. The ½ cent, 30-year sales tax measure includes transportation projects that support:

- Providing safer routes to schools for local students;
- Maintaining mobility and independence for seniors and those with disabilities;
- Investing in bicycle and pedestrian pathways and bridges;
- Repaving roadways, repair potholes, and improve safety on local streets;
- Improving traffic flow on major roadways;
- Investing in projects that reduce the pollution that causes global warming.

Para información en español, visite www.sccrtc.org/vamos

What’s Included in the Project Categories?



Measure D Fund Distribution



However You Move — Get There Safer and Faster! Coastal Rail Trail

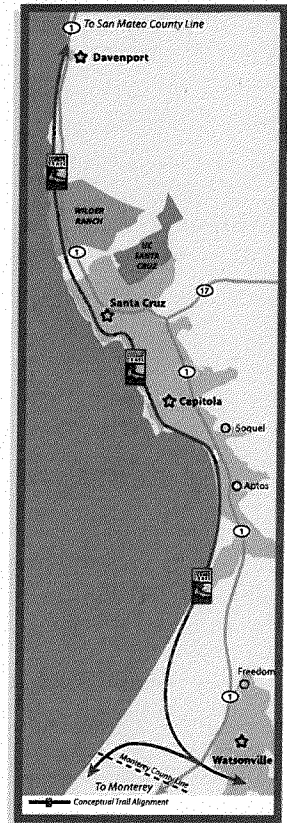
Measure D

The Coastal Rail Trail, **the spine of the Monterey Bay Sanctuary Scenic Trail**, is a unique treasure for Santa Cruz County. Thanks in part to more than \$18 million in public funds and private donations secured to date, our County will have access to eight miles of new bicycle and pedestrian trails within the next two years.

This unique 32-mile long trail will connect half the population of Santa Cruz County, and pass within a mile of 44 schools and 92 parks. The legendary project will offer many options for getting around that support our active culture and reduce the pollution that causes global warming.

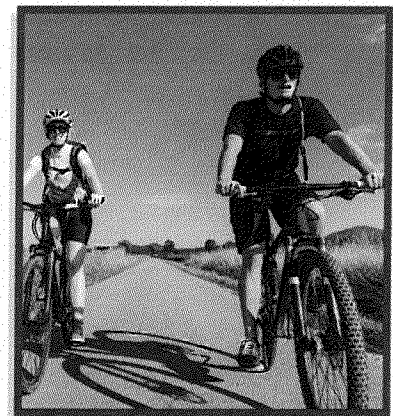
The Santa Cruz County Transportation Improvement ballot measure includes \$85 million toward projects that will help complete the 32-mile long trail. Some of the proposed improvements include:

- Completion of significant sections of the bicycling and walking trail that will connect Santa Cruz, Capitola, Aptos and Watsonville. This will encourage children to safely walk or bike to school and improve bicycle and pedestrian access for over half of the population of Santa Cruz County.
- Building new bike and pedestrian bridges; adding lighting and security; and keeping the trail safe and clean for active use.



The 2016 ballot measure will also provide funding for a comprehensive **Environmental Impact Report (EIR) to analyze potential rail transit** and other corridor transportation options, particularly important for our growing local workforce commuting long distances. As congestion worsens, commuters spend more and more time stuck idling in traffic, polluting the air and losing time away from their families.

The 2016 ballot measure does not include funding for passenger rail service. The EIR will involve extensive public discussion, review and analysis of rail transit as an option to meet future transportation needs in the next decade or two. A future funding source would have to be identified if the community chooses to bring rail service to the County.



To learn more about the Santa Cruz County Measure D: Transportation Improvement Plan please visit:

SCCRTC.org/Move

@SantaCruzRTC #LetsMoveSantaCruzCo

/SCCRTC



SANTA CRUZ COUNTY

PARKS AND RECREATION COMMISSION

BY-LAWS

Sections:

- 1) **Established--Statutory Authority.**
- 2) **Membership.**
- 3) **Term of Office.**
- 4) **Officers.**
- 5) **Organization and Procedures.**
- 6) **Powers and Duties.**
- 7) **Meetings.**
- 8) **Minutes of Meetings.**
- 9) **Quorum for Meetings.**
- 10) **Notice of Meetings.**
- 11) **Public Participation.**
- 12) **Action of Commission.**
- 13) **Vacancies.**
- 14) **Biennial Report.**

1) **Established--Statutory Authority.**

A. The Santa Cruz County Parks and Recreation Commission is established under the authority of Government Code Section 25208.5 and the Santa Cruz County Board of Supervisors in compliance Chapter 2.38 and Chapter 2.70 of the Santa Cruz County Code.

B. The Commission shall advise the SC County Board of Supervisors and the SC County Department of Parks, Open Space and Cultural Services (POSCS) on recreational programs, facilities and parklands within the unincorporated area and outside the boundaries of the four special recreational districts of the County of Santa Cruz.

2) **Membership.**

The SC County Parks & Recreation Commission shall consist of five members, residents of SC County, appointed by the SC County Board of Supervisors. Each Supervisor shall nominate one member.

3) **Term of Office.**

Each member shall serve for a term of four years, commencing on April 1 of the year in which the member's nominating Supervisor begins a full term.

4) **Officers.**

The Commission shall elect a Chairperson and Vice-Chairperson. Officers shall be elected during the first meeting in April of each year.

5) **Organization and Procedures.**

A. General Organization. The Commission shall comply in all respects with Sections 2.38.110 through 2.38.250 and 2/38.270 of the Santa Cruz County Code unless otherwise provided herein.

B. SC County Staff Support. The SC County Department of Parks, Open Space and Cultural Services (POSCS) shall provide staff support for the Commission. The Director of the POSCS Department, or the Director's designee, shall serve as Administrative Secretary to the Commission and shall prepare and receive copies of all Minutes, reports and recommendations submitted to the Board of Supervisors by the Commission. The staff of the Department of Parks, Open Space and Cultural Services shall assist the Commission in discharging its duties.

6) Powers and Duties.

The Commission shall be responsible for performing the following duties:

A. Assess the needs and resources of the County for parks, open space and cultural services and recommend programs to satisfy those needs;

B. Advise the Board of Supervisors and the Department of Parks, Open Space and Cultural Services on the formulation, implementation, review and updating of a strategic plan Master Plan for parks, open space and cultural services (as referenced in Chapter 7 - the County of Santa Cruz Master Plan – 1994);

C. Advise the Board of Supervisors and the Department of Parks, Open Space and Cultural Services on the administration of a program of acquisition, development, maintenance and operation of parks and recreational resources;

D. Advise the Board of Supervisors and the Department of Parks, Open Space and Cultural Services on the preservation of the historic, cultural and natural resources of the County and how best to promote and foster an awareness of this heritage with residents of the County;

E. Interact with other public, private and quasi-private agencies and organizations involved in with parks, open space and cultural services in or affecting Santa Cruz County;

F. Advise the Department of Parks, Open Space and Cultural Services on the preparation, justification and administration of an annual budget for parks, open space and cultural services;

G. Evaluate all applications for County funds or services for the support of County-sponsored or County-assisted programs in recreation, arts, and other cultural services and make recommendations to the Board of Supervisors on such applications;

H. Communicate and cooperate with SC County staff and the SC County Arts Commission to ensure a coordinated promotion of cultural and social activities.

7) Meetings.

A. Pursuant to the Brown Act, unless otherwise publicly noticed, all business shall be conducted at regular public meetings scheduled six times a year on a Monday at 7:00 p.m. at the County of Santa Cruz Department of Parks, Open Space and Cultural Services first floor community rooms located at the Simpkins Family Swim Center, 979-17th Avenue, Santa Cruz, California.

B. In addition to the Commission's regularly scheduled meetings, the Commission may hold special public meetings concerning a specific issue. Approval to hold a Special Meeting requires approval by a majority of the Commissioners. The Commission may be directed by a majority vote of the Board of Supervisors to hold a Special Meeting. Following a

majority vote, the Commission may request the Board of Supervisors hold a Special Meeting concerning a specific park issue.

C. Any sub-committee that is not a standing sub-committee of the Parks and Recreation Commission and is comprised of less than a quorum of the members of the Commission shall meet at a time and place convenient for the members of the sub-committee and may be open to the public. Proceedings of any sub-committee meetings shall be presented to the Commission in written form at the Commission's Regular Meeting.

8) Minutes of Meetings.

Official Minutes recording the motions entertained and actions taken at each Commission meeting shall be prepared and submitted by the Commission to the Board of Supervisors, the Clerk of the Board and the County Administrative Office.

9) Quorum for Meetings.

A quorum shall consist of three (3) Commissioners for Regular and Special Meetings. If a quorum is not present within fifteen minutes of the scheduled meeting time for any Regular or Special meeting, then such meeting shall be adjourned for lack of a quorum. A Notice indicating such an adjournment shall accompany the Agenda for the Commission's next meeting.

10) Notice of Meetings.

A. At least seventy-two (72) hours prior to each Regular Meeting, an Agenda for the Regular Meeting shall be electronically mailed to each Commissioner; to each representative of the news media; and, to members of the public who requested notification of meetings. The Agenda shall be posted at least seventy-two (72) hours before the Regular Meeting at a location that is freely accessible to the public.

B. The Agenda shall contain a brief general description of each item of business to be discussed or proposed Action to be taken at the meeting. No action or discussion shall be undertaken on an item not appearing on the posted Agenda.

C. Upon a determination by a four-fifths vote of the members of the Commission, Action may be taken on an item of business not appearing on the posted Agenda. If less than four-fifths of the Commission members are present, those Commissioners may take Action on an item of business not appearing on the posted Agenda if the Commissioners unanimously vote there is a need to take immediate Action and that the need for Action came to the attention of the County subsequent to the Agenda being posted.

E. At least twenty-four (24) hours prior to each Special Meeting, an Agenda for the Special Meeting shall be mailed electronically to each Commissioner; to each representative of the news media; and, to members of the public who requested notification of meetings. The Agenda shall be posted at least twenty-four (24) hours before the Special Meeting at a location that is freely accessible to members of the public. No business other than that listed on the Agenda shall be considered at a Special Meeting.

F. All sub-committees shall comply with the Public Notice and Agenda requirements otherwise applicable to the Commission in these By-Laws. An exception applies to a sub-committee that is not a standing sub-committee of the Commission; that the sub-committee is comprised of less than a quorum of the members of the Commission; and, that the sub-committee is not tasked with a continuing subject matter, jurisdiction or a meeting schedule established by resolution or other formal action by the Commission.

11) Public Participation.

Public participation in Commission meetings shall be allowed as follows:

A. An opportunity for members of the public to directly address the Commission on any item on the Agenda of interest to the public shall be provided before or during the Commission's consideration of the item. Commissioners may respond to statements made or questions asked for clarification by persons exercising their rights to public testimony.

B. The Agenda provides time for Oral Communications from the public. During the Oral Communications period, members of the public may address the Commission about items not on the Agenda, but are within the jurisdiction of the Commission. The Commission shall not take action nor is required to respond to commentary being presented during Oral Communications. When further discussion is required, the Commission may vote to approve referral of a matter to Staff or to other resources for information or request Staff report back at a subsequent meeting concerning an issue raised during Oral Communications.

C. The Chairperson of the Commission may establish reasonable limits on the amount of time allotted to each speaker on a particular Agenda item. The Commission may establish reasonable limits on the total amount of time allotted for public testimony on a particular item or the total amount of time allotted for community Oral Communications. The Commission may vote to conduct the business of the Agenda first and allow time for public input by moving Oral Communications to the end of the Agenda.

12) Action of the Commission.

Every act of decision taken or made by an affirmative vote of at least three of the Commissioners present at the meeting is the act of the Commission. Roberts Rules of Order shall govern all such actions of the Commission.

13) Vacancies.

A. Vacancies on the Commission shall exist with the death, resignation or removal of any Commissioner;

B. A Commissioner who misses three consecutive meetings without notifying the POSCS Department of an upcoming absence; or, who fails to attend half of the meetings in a calendar year shall be deemed as having resigned from the Commission;

C. Parks Department staff shall notify the Clerk of the Board of Supervisors of a vacancy on the Commission. Parks Department staff shall notify the SC County Supervisor of a vacancy in his or her district.

14) Biennial Report.

A. Every two years, the Parks and Recreation Commission shall submit a Biennial Report on or before January 31 to the Board of Supervisors and to the County Administrative Office. The Clerk of the Board of Supervisors shall be responsible for filing the Biennial Report following final action by the Board.

B. The Biennial Report shall highlight the activities, accomplishments and future goals of the Commission. The report shall include the following details:

1. Role(s) of the Commission;
2. Meeting dates, time and location;
3. Commission structure;

4. Commission staff (staff assigned through the County or by the POSCS Department);
5. Attendance;
6. Annual goals; whether or not attainment of goals was realized; a summary reporting annual activities including projects, workshops or seminars _____ Commissioners attended, if applicable;
7. Future goals; and
8. Recommendations that can include proposed public and/or private sector actions that are consistent with the Mission Statement and goals of the _____ Commission.

B. In addition to the Biennial Report, the Commission may submit progress reports and recommendations to the Board of Supervisors and to the County Administrative Office at any time.

15) Revision to By-Laws

A. The Parks and Recreation Commission shall discuss changes to the By-laws and vote on proposed changes at a Regular Meeting.

B. The Commission Chair and the Director of the POCS Department must submit a Board Letter or a Board Memo to the Board of Supervisors with the proposed changes and, if necessary, file an edited revision for final approval by the Board.



County of Santa Cruz

PARKS, OPEN SPACE & CULTURAL SERVICES

979 17TH AVENUE, SANTA CRUZ, CA 95062
(831) 454-7901 FAX: (831) 454-7940 TDD: (831) 454-7978

PARKS & RECREATION COMMISSION MEETINGS

PARKS DEPARTMENT OFFICES
979 17TH AVENUE, SANTA CRUZ

2017 Schedule

MONDAY	February 6, 2017	7:00 p.m. to 9:00 p.m.
MONDAY	April 3, 2017	7:00 p.m. to 9:00 p.m.
MONDAY	June 5, 2017	7:00 p.m. to 9:00 p.m.
MONDAY	August 7, 2017	7:00 p.m. to 9:00 p.m.
MONDAY	October 2, 2017	7:00 p.m. to 9:00 p.m.
MONDAY	December 4, 2017	7:00 p.m. to 9:00 p.m.

2017

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- Jan 1 New Year's Day
- Jan 2 New Year's Day (observed)
- Jan 16 Martin Luther King Day
- Feb 20 Presidents Day
- May 29 Memorial Day
- July 4 Independence Day
- Sept 4 Labor Day
- Oct 9 Columbus Day
- Nov 10 Veterans Day (observed)
- Nov 11 Veterans Day
- Nov 23 Thanks giving Day
- Dec 25 Christmas Day